

ANNEX C

LOGISTICS STEERING GROUP (LSG) MINUTES PASOLS XXXII 11 SEPTEMBER 2003

1. The Project Development Committee (PDC) met twice during the week – 7 and 11 September 2003 -- to develop reports and recommendations for the LSG to review and provide guidance for future PASOLS activities. Brigadier General Henry Taylor and Brigadier General Pang Hee Hon co-chaired the LSG meeting on 11 September 2002.

a. 24 of the 25 member nations were present as indicated below.

Australia
Bangladesh
Brunei
Canada
China
Fiji
India
Indonesia
Japan
Kiribati
Korea
Madagascar
Malaysia
Maldives
Mongolia
New Zealand
Papua New Guinea
Philippines
Singapore
Sri Lanka
Thailand
Tonga
United States
Vanuatu

b. Only the Solomon Islands was absent.

2. CONTINUING TOPICS

a. *PROJECTED PASOLS AND PDC HOSTS*

- 2004 Papua New Guinea (PDC)/Brunei (PASOLS)
- 2005 Vanuatu (PDC)/Thailand (PASOLS)
- 2006 United States (PDC)/Bangladesh (PASOLS)
- 2007 Japan (PDC & PASOLS)
- 2008 New Zealand (PDC & PASOLS)
- 2009 China (PDC & PASOLS)
- 2010 TBD (PDC)/ Maldives (PASOLS)

DISCUSSION: Madagascar has made a conditional offer to host PDC 2006. This will have to be approved by Madagascar's national leadership before it is an official offer to host.

LSG DECISIONS: Proposed hosting arrangements approved. Secretariat is authorized to accept Madagascar's offer if it is confirmed.

b. THEME FOR PASOLS:

STATUS: Panels discussed proposal to adopt a new enduring theme of "Knowledge-Based Logistics." However, the panels did not endorse the concept of having an enduring theme. Instead, it was determined to be preferable to establish an annual theme in order to maintain flexibility for PASOLS. Brunei presented a proposal to use "Logistics Cooperation: Integrated Logistics and Combat Support" as the theme for the 33rd PASOLS. Brunei also proposed several supporting topics while panels made additional suggestions including "Logistics Support to Multinational and Coalition Operations" and "Multinational Logistics in the Face of Terrorism (GWOT)."

LSG DECISION: Approved theme for 2003 to be Logistics Cooperation: Integrated Logistics and Combat Support; tasked PDC to develop topics, in consultation with the Brunei Organizing Committee.

c. DATES FOR 33rd PASOLS AND PDC

STATUS: Papua New Guinea recommended 3-6 May 2004 for the 33rd PDC in Port Moresby and Brunei Darussalam recommended 20-24 September 2004 for the 33rd PASOLS.

LSG DECISION: Proposed dates approved.

d. OBSERVER ATTENDEES:

STATUS: Last year the LSG approved the following to be observers at PASOLS XXXII: Cambodia, Comoros, Timor L'este, France (French Polynesia and New Caledonia), Laos, Mauritius, Myanmar, Nepal, Russia, Samoa, and Vietnam as observer nations and the United Nations as an observer organization. Mauritius, Nepal, Russia, and Vietnam attended. In order to resolve an inconsistency in the TOR between procedures for new members and observers, PDC recommended the LSG amend the TOR to require a unanimous vote by the LSG to approve observers. In accordance with this change, the PDC requested the LSG to extend invitations to the aforementioned nations and the United Nations as observers. Within the LSG, the Cook Islands was also raised for consideration, however, New Zealand indicated that representation of the Cook Islands resided with New Zealand.

LSG DECISIONS: The TOR was amended as follows. In paragraph 6.3.3, the sentence "A simple majority vote of the LSG will be required" is replaced by "Each nominated Observer will be voted individually and require unanimous approval." Paragraph 6.3.4.2 is replaced to read, "Approval of new Observers will be IAW para

6.3.3, above; and.” Secretariat is directed to invite the following to the 33rd PASOLS: Cambodia, Timor L’este, French Polynesia, Mauritius, Nepal, New Caledonia, Russia, Samoa, and Vietnam as observer nations and the United Nations as an observer organization. Comoros was considered but tabled for further clarification. Madagascar will provide supporting data.

e. NEW MEMBER NATIONS

STATUS: Membership may be offered to new nations pending approval of all member nations. Secretariat provided information on membership process to all observer nations.

LSG DECISION: Tasked Secretariat to provide membership information to all eligible observer nations.

f. PASOLS LOG

STATUS: Canada indicated that, due to its extended chairmanship of the PASOLS Log and the insufficiency of member submissions, it must withdraw its sponsorship. No volunteers have been identified to assume this responsibility. Interim solutions were discussed in order to maintain the benefits of the PASOLS Log. Participants who make presentations are strongly encouraged to provide articles based on their presentations.

LSG DECISIONS: Lacking a replacement editor/publisher for LOG, LSG endorsed proposal for Singapore to publish a Log prior to the 33rd PASOLS and for Brunei to publish a Log prior to the 34th PASOLS. In the meantime, the LSG tasked the PDC to develop a permanent solution to include exploring the possibility of seeking support of national logistics schools. Requested members who made presentations at PASOLS XXXII to submit related articles NLT the 33rd PDC.

g. PASOLS HOMEPAGE:

STATUS: New Zealand continues its sponsorship of the Homepage. The Homepage continues to expand in scope and usage and is the primary means of information dissemination within PASOLS. The Logistics Information Centre has been established on the Homepage and includes links to national pages, defense establishments, and disaster relief sites, among others. During PASOLS XXXII, an ad hoc work team met to provide conceptual guidance for further expansion.

LSG DECISIONS: Endorsed continued sponsorship by New Zealand. Encouraged all members to check Homepage regularly for updates and messages. Acknowledged that the expansion of the Homepage has satisfied last year’s proposals for the Logistics Information Centre and Disaster Relief Database. Encouraged all members to continue to review and provide inputs to the Webmaster to ensure utility of these concepts.

h. VISITING NATIONS DINNER DISPLAY:

STATUS: Visiting Nation Displays were set up in the break area outside the plenary meeting room as determined by host. This year's theme of national ration packs was successful and reinforced by a ration pack tasting night arranged by Singapore with several members contributing supplies and support.

LSG DECISIONS: Encouraged delegations to display items representing their countries at venue best determined by PASOLS host. Tasked the PDC to make a non-binding recommendation for a common display theme.

i. PASOLS INITIATIVES SOP UPDATE

STATUS. The approved PASOLS Initiatives SOP was incorporated with the TOR and 2003-2004 PASOLS Brochure. This was provided to all attendees. The Secretariat maintains a limited number for distribution. The SOP includes all active and inactive initiatives. Only four of the twenty-eight initiatives are active. The inactive list serves as a reference point to consider new initiatives.

LSG DECISIONS. Certified the current list of initiatives.

3. PASOLS INITIATIVES UPDATE.

a. PASOLS Initiatives are designed to reduce costs and improve efficiency and effectiveness of logistics support through cooperation in acquisition and logistics. The overall objectives of PASOLS Initiatives are to:

- (1) Improve logistics effectiveness and reduce support costs (Primary)
- (2) Improve logistics management capabilities
- (3) Encourage regional cooperation
- (4) Reduce supply and maintenance problems
- (5) Consolidate purchases where possible
- (6) Foster interoperability

b. STATUS. There are twenty-eight PASOLS initiatives of which only four are active. Status of the four active initiatives and LSG decisions relative to these initiatives follows:
NOTE: Inactive initiatives may be accessed via the PASOL Home Page and in the PASOLS Brochure.

(1) PASOLS INITIATIVE NO. 19: PACIFIC AREA CATALOGUING SYSTEM (PACS)

STATUS: Meeting took place in Wellington, New Zealand, in August 2003. PACS has continued to be active and productive for its 17 active members. Canada has completed its tenure as chair of PACS and the group nominated New Zealand (Mr Stephen Worth) to assume the chair.

LSG DECISIONS: Agreed the work of PACS forum should continue and endorsed New Zealand's assumption of chairmanship.

(2) PASOLS INITIATIVE NO. 26: GUIDE FOR LOGISTICS SUPPORT TO MULTINATIONAL OPERATIONS

STATUS: Australia has continued to make great progress the Guide and has posted it on the PASOLS Homepage with links to different databases and national documents/SOPs.

LSG DECISIONS: Encouraged members to review Guide and continue to provide additional inputs to the sponsor.

(3) PASOLS INITIATIVE NO. 27: PACIFIC REGIONAL DEMILITARIZATION FACILITIES:

STATUS. Member Nations have conventional weapons and munitions reaching end of service lives requiring disposition. Two Working Group Meetings have been held in Reno, Nevada, in conjunction with Worldwide Disposal Conferences. US representative briefed the US remains prepared to partner with countries in the region to establish demilitarization facilities in the Pacific.

LSG DECISIONS: Encouraged interested members to consider partnering with US to build additional demilitarization facilities in the Pacific theater and to send delegates to the Global Demilitarization Symposium & Exhibition in Dallas, Texas, 17-20 May 2004.

(4) PASOLS INITIATIVE NO 28: PACIFIC AREA COOPERATION-RATIONING (PAC-RAT)

STATUS: The database on the Homepage regarding ration pack composition, menus, ingredients, etc, continues to grow. The U.S. is collecting initial information on fuel and water to add to database.

LSG DECISIONS. Encouraged all members to continue to submit national rations information to complete database; encouraged USPACOM to complete water/fuels database.

4. OLD BUSINESS: Proposals for PASOLS Exercises.

STATUS: LSG tasked the PDC to develop and provide recommendations regarding incorporation of exercise concepts into PASOLS. While the PDC recommended against consideration of full-scale LOGEX as being inconsistent with PASOLS structure and objectives, the use of scenario-based discussions was implemented during PASOLS XXXII. This format was found to be very beneficial for the delegates and is recommended for future use as appropriate for specific themes.

LSG DECISION. Endorsed continued use of scenario-based discussions, to be implemented at the discretion of the PASOLS host.

5. NEW BUSINESS:

- a. Proposed new continuing theme.

STATUS: PDC had proposed establishing “Knowledge-Based Logistics” as a continuing theme to guide specific PASOLS themes over the next 3-5 years. However, panel discussions indicated that the membership did not concur with the concept of a continuing theme. Instead, annual development of a specific theme was seen as more beneficial and responsive to changing conditions and requirements. The panels also discussed the possibility of reviewing the current PASOLS format with the aim of optimizing our time through possible adjustments to the traditional format.

LSG DECISIONS. Endorsed concept to use an annual theme rather than an enduring theme with annual sub-themes. Tasked PDC to optimize PASOLS format IAW stated goals and objectives for implementation in 33rd PASOLS.

- b. Expansion of Disaster Databases.

STATUS: The concept of providing and expanding databases for disaster response had been raised at previous PASOLS and received additional endorsement this week. The issue has been addressed as part of the Homepage and Logistics Information Centre, which are the repositories for national, defense, and disaster relief information links. The concepts of data gathering and sharing addressed here are applicable to all disaster relief, whether natural or manmade, including acts of terrorism. This information is a prime candidate for expansion of the Logistics Information Centre but requires member input to be truly useful. It would include both national resources & SOPs.

LSG DECISION. Encouraged all members to develop, research, and provide referenced information to the Webmaster or Guide chairman.

- c. Use of Work Teams.

STATUS: The panel groups proposed the establishment of work teams to address specific issues such as disaster relief operations. The TOR provides for the establishment of such teams and this continues to be a mainstay of PASOLS interaction. Funding remains a major consideration for work teams to meet independently. However, the PDC endorsed the use of ad hoc work teams such as the Homepage/Logistics Information Centre work team, which met during PASOLS XXXII, and the concept of virtual work teams using e-mail and/or video-teleconferences.

LSG DECISION. Endorsed PDC proposal that virtual work teams, utilizing e-mail and/or VTCs, be considered for best efficiency.