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FINAL REPORT

1. The 34th Pacific Area Senior Officer Logistics Seminar (PASOLS) Project Development Committee (PDC) meeting was held in Port Vila, Vanuatu, from 16-20 May 2005. There were 23 of 25 member nations represented with Solomon Islands and Madagascar unable to attend. The member nation attendees included: Australia, Bangladesh, Brunei, Canada, China, Fiji, India, Indonesia, Japan, Kiribati, Korea, Malaysia, Maldives, Mongolia, New Zealand, Papua New Guinea, Philippines, Singapore, Sri Lanka, Thailand, Tonga, United States, and Vanuatu. There were a total of 40 delegates. The main focus of the PDC was to review on-going business, discuss new business, and develop the agenda for presentations and discussions for 34th PASOLS. The PDC agenda is at enclosure (1). A roster of attendees is at enclosure (2).

2. The PDC reviewed past initiatives and other action items. Highlights include:

a. **Initiative #19: Pacific Area Cataloguing Seminar (PACS).** PACS last met in Melbourne, Australia, 24-26 August 2004. During that meeting the participants (10 member nations) discussed and clarified the PACS mission, future format of Seminars and ways to increase participation by other PASOLS members. New Zealand has assumed sponsorship of the initiative with Mr Stephen Worth as chairman. The next meeting is tentatively planned to be held in September 2005.

ACTION: PDC encourage interested members to attend upcoming PACS meeting.

b. **Initiative #23: Pacific Area Automated Logistics Management Systems (PALMS).** The LSG put this Initiative in an inactive status at PASOLS 31 due to inactivity. The Topic Discussion Groups all expressed interest in reactivating it. Singapore volunteered to become the lead on this Initiative. The PDC recommended reactivation with Singapore as the lead. Singapore attempted to host a meeting in May 2005 but due to limited response had to cancel this event. Singapore is looking to re-schedule this event pending interest by member nations in later 2005.

ACTION: PDC encourage interested member nations to attend.

c. **Initiative #24: Pacific Area Cooperation in Outsourcing (PACOUT).** The LSG placed this initiative in an inactive status at PASOLS 31 due to no significant activity. During PASOLS 33, all Topic Discussion Groups recommended reactivating this initiative. Australia volunteered to take the lead on this initiative. The PDC recommended reactivation and tasking Australia as the lead. Mr. Iain Young is the POC. The first meeting was scheduled for 4 to 6 July in Canberra but was cancelled due to limited response. The meeting can be rescheduled for later 2005 if there is enough interest. Issues to be discussed include: Principles, Processes, Examples & Lessons Learned for Base and Deployed Support.

ACTION: PDC encourage interested member nations to attend.

d. Initiative #26: The Logistics Support Multinational Coalition Operations Handbook. Australia briefed that progress continues on the Guide for Logistics Support, which encompasses the Handbook. The Guide has been posted on the PASOLS homepage (www.pasols.org) with links for Planning, Procedures and Handbooks, UN Operations, Disaster Relief, Lessons Learned, and International Arrangements. Member nations can build on this progress by providing information on national logistics capabilities, SOPs, planning templates, and Procedure guides.

ACTION: PDC Member nations were encouraged to review and provide comment to Australia and to provide Logistics Capabilities, SOPs, Planning Templates, and Disaster Relief Procedures to Australia for inclusion on the Homepage.

e. Initiative #27: Pacific Regional Demilitarization Facilities. The Secretariat briefed that the last Global Demilitarization Symposium and Exhibition was held in Sparks, Nevada, 9-12 May 2005. Members are encouraged to send delegates to this annual meeting.

ACTIONS: Encourage member nations to attend future symposiums and consider partnering with US to build demil facilities.

f. Initiative #28: Pacific Area Cooperation – Rationing (PAC-RAT). Aim of PACRAT is the sharing of rations information which offer a potential for increased interoperability particularly in support of Humanitarian Disaster Relief activities. Mr Rumble of Australia briefed that Indonesia had submitted ration information that would be posted to PASOLS website soon.

ACTIONS: PDC member nations provide additional rations menu data to Australia and/or directly to Homepage webmaster (New Zealand).

e. Continuing Business: PASOLS Homepage. New Zealand provided an update on the PASOLS Homepage. The Homepage continues to develop as the key communications hub for member nations. The Webmaster has initiated the Pacific Area Web Site (PAWS) virtual working group to further refine and expand the homepage. This Group met at PASOLS 33 and will meet again at PASOLS 34. Mr Boyd gave an on-line demonstration during the PDC. He will also give a demonstration for all participants during PASOLS 34. There is a continuing shortfall in maintaining accurate contact information on national pages. He has redesigned the Homepage to increase usability and speed; the same address will be used. Member nations were reminded for the need to appoint a member to the PAWS Working Group.

ACTIONS:

- (1) Member nations appointing a member to the PAWS working group and having them attend 34th PASOLS.
- (2) All members will confirm or correct country data and contact information on the Homepage.
- (3) All members should provide PASOLS POC email addresses.

f. **Continuing Business: PASOLS LOG.** The LSG approved that the PASOLS host each year assume the responsibility of publishing the following issue of the LOG. Mr Fraser Boyd has developed a standard operating procedure for publishing to aid each year's host. This document has been posted into the PASOLS Homepage and will be included in the new version of the PASOLS Brochure. The LSG also approved that each nation that conducted a presentation submit an article on their presentation to the Host Nation for inclusion into PASOLS LOG. The deadline for submitting these articles is the first day of PASOLS 34. All member nations are encouraged to submit articles for this and future issues. A status check was made of which nations still owe articles for their PASOLS 33 presentations so that Brunei can complete its publication of this year's PASOLS LOG. Only Canada and Australia have submitted articles thus far. The suspense for this submission to Brunei was established as 31 May 05.

ACTIONS:

- (1) Members provide articles for the 2005 LOG by 31 May 05.
- (2) Presenting nations arrive at PASOLS 34 with LOG articles already complete and submit to the Thai Secretariat upon in-processing.

g. **Continuing Business: PASOLS Hosts.** New Zealand agreed to host the 2006 PDC. Indonesia confirmed it will host PASOLS PDC in 2007 pending receipt of a letter of request through it's government. Australia offered to take the PASOLS PDC in 2009 if China was willing to give up this event. The United States briefed that they would welcome volunteers for other members to assume responsibilities for the 2008 PDC. Interested members should notify the Secretariat.

ACTIONS:

- (1) Encourage members to consider volunteer to host the PDC in 2008.
- (2) Secretariat forward a letter to the Government of Bangladesh requesting that Bangladesh host the 2006 PASOLS 35.

h. **Continuing Business: PASOLS Brochure.** The LSG endorsed the PDC's recommendation regarding the publication of a new PASOLS Brochure in 2005. The US Secretariat has updated the previous version of the brochure. This draft brochure was reviewed during a meeting during the PDC and changes/edits were incorporated. Publication is to be made in the August/September 2005 timeframe.

ACTION: US Secretariat will continue to coordinate publication.

i. **Old Business: Use of Work Teams.** The LSG endorsed the use of virtual work teams for increased efficiency. PDC concurs and notes that the TOR also provides for use of work teams. The PAWS work group is a good example of how to put this concept into practice.

ACTION: PDC continue to explore options to increase activity/efficiency through use of virtual work teams.

j. **New Business: Management of PASOLS Initiatives.** The PDC discussed the challenges of participation in Initiatives such as PACOUT, PALMS, etc... Response to proposed meetings has been low for 2005 due to a number of factors. Several options and alternatives were discussed by PDC participants.

ACTION: PDC members take this challenge to their respective nation for further thought and discussions. This challenge will be discussed at the first PDC meeting at PASOLS 34.

3. 34th PASOLS:

a. Plans were finalized for the 34th PASOLS meeting and the PDC agreed the theme as proposed by Thailand and endorsed by the LSG: "Mutual Logistics Support for Peace Keeping/Coalition Operations."

b. Thailand will host the 34th PASOLS from 12 - 16 September 2005. The PDC will meet on 11 September 2005. Members were reminded to schedule their travel arrangements accordingly.

c. The PDC selected the following as panel topics for 34th PASOLS. The associated presentations have been proposed as indicated and will have to be confirmed by the prospective presenting nations:

(1) Topic 1: Agreements and Implementing Arrangements

(a) Presentation: Hierarchy of Agreements (New Zealand)

(b) Presentation: How To Create an Agreement (Papua New Guinea)

(c) Presentation: MOU Requirements (United Nations)

(2) Topic 2: Commercial/Industrial Support

(a) Presentation: Contracting/Contract Management (United States)

(b) Presentation: Contracting For Lift (Canada)

(c) Presentation: Contracting Experiences in Solomon Islands (Australia)

(3) Topic 3: Specific Recommendations to Thailand for Burundi Operation

(a) Presentation: Detailed Country Logistical Requirements From J4 Perspective (Thailand)

(b) Presentation: Lessons Learned on Supporting Peace Keeping Operations (Fiji)

(c) Philippine Perspective on Logistics Support to Peace Keeping Operations (Philippines)

d. A draft agenda for 34th PASOLS is included in this final report at enclosure (3).

4. 35th PASOLS:

a. New Zealand will host 35th PASOLS PDC in May 2006. The location will be Christ Church; exact dates to be provided at 34th PASOLS.

b. Bangladesh will host 35th PASOLS in September 2006. Exact dates and location to be provided at the 34th PASOLS. Bangladesh has proposed the tentative theme: Logistics support for humanitarian and disaster relief operations.

PROJECT DEVELOPMENT COMMITTEE MEETING AGENDA
16-20 May 2005
Port Vila, Vanuatu

15 May 2005 (Sunday)

1000 – 1700 Title 10 Processing/Registration

16 May 2005 (Monday)

0700 – 0800	Breakfast
0800 – 0810	Administrative remarks Secretariat)
0810 – 0820	Opening Remarks (Co-Chairs)
0820 – 1000	Review of Continuing Business, Initiatives and Tasking Matrix PASOLS Homepage (New Zealand) #19: PACS (New Zealand) #23: PALMS (Singapore) #24: PACOUT (Australia) #26: Logistics Support Multinational Coalition Ops Handbook (Australia) #27: Pacific Regional Demilitarization Facilities (US) #28: Pacific Area Cooperation-Rationing (Australia)
1000 – 1030	Morning Tea
1030 – 1130	Briefing on and development of topics for panel discussions (Thailand)
1130 – 1145	Guidance to 3 X Breakout Groups (Secretariat)
1145 – 1210	Group Photo
1210 – 1330	Lunch
1330 – 1445	(3 x Breakout Groups) Prepare, finalize panel discussion guides and consider possible presentation topics to supplement.
1445 – 1530	Afternoon Tea
1530 – 1630	(3 x Breakout Groups) Continue reviewing panel discussion guides and consider possible presentation topics to supplement.
1800 – 2000	Host Nation dinner

17 May 2005 (Tuesday)

0730 – 0830	Breakfast
0830 – 0840	Administrative announcements
0840 – 1000	Consolidate panel discussion guides and possible PASOLS topics / Presentation proposals
1000 – 1030	Morning Tea
1030 – 1200	Discuss / Review 2005 Draft PASOLS Brochure
1200 – 1300	Lunch
1300 – 1700	Cultural Activity
	Evening Free time

18 May 2005 (Wednesday)

0730 – 0830	Breakfast
0830 – 1000	Briefings / General Discussion on Topics & Discussion Guides
1000 – 1030	Morning Tea
1030 – 1200	Country Presentations (Confirm PASOLS Presentations)
1200 – 1300	Lunch
1300 – 1430	Complete 34th PASOLS Agenda

1430 – 1500 34th PASOLS Hosting Brief (Thailand)
1500 – 1530 Afternoon Tea
1530 – 1630 PASOLS Homepage Demonstration
Evening Dinner with Acting Commissioner of Police,(draft Final Report prepared by
Secretariat

19 May 2005 (Thursday)

0800 – 0900 Breakfast
0900 – 1000 Review PDC Final Report
1000 – 1015 Summary/Concluding Remarks
1015 – 1100 Presentation of Certificates
1100 onwards Lunch/Free to Depart

20 May 2005 (Friday)

Departures

ENCLOSURE 2
34th PASOLS AGENDA

Ser	Date / Time	Activity	Location
Saturday 10 Sep 05			
1	1200 - 2200	Delegates Arrival - Hotel Registration / Title 10 Processing	Chiang Mai Airport Empress
Sunday 11 Sep 05			
2	0800 - 1830	Delegates Arrival - Hotel Registration / Title 10 Processing	Chiang Mai Airport Empress
3	1200 - 1400	Lunch	Panda Palace
4	1400 - 1600	PDC Meeting (PDC Members only,)	Vimarn #1
5	1800 - 2030	US-Hosted Reception (Smart Casual – short or long sleeve collar shirt, no tie, no jeans, shoes)	Empress Pool Area
6	2030 onwards	Free	
Monday 12 Sep 05		Military : Service Dress [jacket]; Civilian : Coat and Tie After Lunch: Military- Summer dress; Civilian – long sleeve shirt, no tie	
7	0630 - 0800	Breakfast	Coffee Shop
8	0800 - 0820	Coffee	Mezzanine
9	0820 - 0830	Administrative Remarks	Imperial Ballroom
10	0830 - 0850	Opening Ceremony	Imperial Ballroom
11	0850 - 0855	Welcome Remarks by RTARF Co-Chair (Dir Log)	Imperial Ballroom
12	0855 - 0900	Welcome Remarks by PASOLS Co-Chair (PACOM J4)	Imperial Ballroom
13	0900 - 0915	Roll Call of Nations	Imperial Ballroom
14	0915 - 0920	Introduction of Guest of Honour	Imperial Ballroom
15	0920 - 0930	Opening Address by Guest of Honour – TBD, Thai Royal Armed Forces (CDR MINDEF/DEP MINDEF)	Imperial Ballroom
16	0930 - 1000	Morning Tea	Mezzanine
17	1000 - 1005	Photo session (Guest of Honour + HOD)	In Front of Hotel
18	1005 - 1020	Group Photograph (All)	In Front of Hotel
19	1020 - 1040	PDC Report including PASOLS initiatives	Imperial Ballroom
20	1040 – 1050	Explanation of Theme/Panel Discussions and Introduction to Topic 1: Agreements and Implementing Arrangements (Thailand)	Imperial Ballroom
21	1050 - 1120	RTARF Representative Presentation on PKO in Burundi (Thailand)	Imperial Ballroom
22	1120 – 1140	Topic 1 Presentation # 1: Hierarchy of Agreements (New Zealand)	Imperial Ballroom
23	1140 - 1200	Topic 1 Presentation # 2: How To Create Agreements (Papua New Guinea)	Imperial Ballroom
24	1200 – 1300	Lunch	Panda Palace
25	1300 - 1320	Topic 1 Presentation # 3: MOU Requirements (United	Imperial Ballroom

		Nations)	
26	1320 – 1530	Panel Discussions of Topic 1	Petacharat, Paitoon, Paytai, Pailin
27	1500 - 1530	Afternoon Tea Available	Mezzanine
28	1530 - 1600	Web Site Demonstration (New Zealand)	Imperial Ballroom
29	1900 - 2100	Host Nation Dinner (Host Nation Shirt, Slacks)	Khum Khuntoke
Tuesday 13 Sep 05		Dress : Military- Summer dress; Civilian – long sleeve shirt, no tie	
30	0630 - 0740	Breakfast	Coffee Shop
31	0740 - 0800	Coffee	Mezzanine
32	0800 - 0805	Administrative Remarks	Imperial Ballroom
33	0805 - 0810	Introduction to Topic 2: Commercial/Industrial Support (Thailand)	Imperial Ballroom
34	0810 - 0835	Topic 2 Presentation # 1: Contracting/Contract Management (United States)	Imperial Ballroom
35	0835 - 0900	Topic 2 Presentation # 2: Contracting For Lift (Canada)	Imperial Ballroom
36	0900 - 0920	Topic 2 Presentation # 3: Contracting Experiences in Solomon Islands (Australia)	Imperial Ballroom
37	0920 - 0940	Morning Tea	Mezzanine
38	0940 - 1200	Panel Discussion of Topic 2	Petacharat, Paitoon, Paytai, Pailin
39	1200 - 1300	Lunch	Panda Palace
40	1300 - 1305	Introduction to Topic 3: Specific Recommendations to Thailand for Burundi Operation (Thailand)	Imperial Ballroom
41	1305 - 1330	Topic 3 Presentation # 1: Detailed Country Requirements For Logistics Support RTARF J4 (Thailand)	Imperial Ballroom
42	1330 - 1355	Topic 3 Presentation # 2: Lessons Learned In Logistics Support to Peace Keeping Operations (Fiji)	Imperial Ballroom
43	1355 - 1420	Topic 3 Presentation # 2: AFP Perspective on Logistics Support to Peace Keeping Operations (Philippines)	Imperial Ballroom
44	1420 - 1440	Afternoon Tea	Mezzanine
45	1440 - 1700	Panel Discussion on Topic 3	Petacharat, Paitoon, Paytai, Pailin
47	1700 - 1800	Panel Chair/Recorders Compile Findings for Topic 1, 2, & 3	Paitoon, Paytai, Pailin
48	1800 - ????	Free Time	
Wednesday 14 Sep 05		Dress : Military- Summer dress; Civilian – long sleeve shirt, no tie; PM: Casual	
49	0630 - 0740	Breakfast	Coffee Shop
50	0740 - 0800	Coffee	Mezzanine
51	0800 - 0930	Panel Chairman and Recorders Reconcile Findings	Paitoon, Paytai, Pailin
52	0800 - 0930	Bilateral Sidebar Discussions	TBD
53	0800 – 0930	PAWS Meeting	Petacharat

54	0930 - 0950	Morning Tea	Mezzanine
55	0930 - 1200	Bilateral Sidebar Discussions	TBD
56	0950 - 1200	Develop Panel Presentations	Paitoon, Paytai, Pailin
57	0950 - 1030	PACOUT Meeting	Petacharat
58	1030 - 1100	PALMS Meeting	Petacharat
59	1100 - 1200	Demil Briefing/Meeting	Petacharat
60	1200 - 1300	Lunch	Panda Palace
61	1300 - 1800	Cultural Activity (Casual)	Gassan Golf Course/Elephant Farm
62	1900 - 2100	Cultural Dinner (Casual)	Resort Restaurant
63	2100-???	Free Time	
Thursday 15 Sep 05		AM : Military- Summer dress Civilian – long sleeve shirt, no tie PM: Smart Casual	
64	0630 - 0740	Breakfast	Coffee Shop
65	0740 - 0800	Coffee	Mezzanine
66	0800 - 1000	PDC Meeting (PDC Members Only)	Vimarn #1
67	0800 - 1000	Bilateral Sidebar Discussions	TBD
68	1000 - 1030	Morning Tea	Mezzanine
69	1030 - 1100	Presentation – Panel Discussion and Recommendations Topic 1: Agreement/Implementing Support	Imperial Ballroom
70	1100 - 1130	Presentation – Panel Discussion and Recommendations Topic 2: Commercial/Industrial Support	Imperial Ballroom
71	1130 - 1200	Presentation – Panel Discussion and Recommendations Topic 3: Recommendation to Thailand for Burundi Operation	Imperial Ballroom
72	1200 - 1300	Lunch	Panda Palace
73	1300 - 1430	Bilateral Sidebar Discussions	TBD
74	1430 - 1630	LSG Meeting (LSG & PDC Members Only)	Vimarn #1
75	1430 - 1900	Free	
76	1900 - 2100	Visiting Nations Dinner (Smart Casual)	Imperial Ballroom
Friday 16 Sep 05		Military : Service Dress [jacket] Civilian : Coat and Tie	
77	0630 - 0810	Breakfast	Coffee Shop
78	0810 - 0830	Coffee	Mezzanine
79	0830 - 0910	Presentation of LSG Report	Imperial Ballroom
80	0910 - 0930	Presentation: 35 th PASOLS PDC by New Zealand	Imperial Ballroom
81	0930 - 0950	Presentation: 35 th PASOLS by Bangladesh	Imperial Ballroom
82	0950 - 1020	Morning Tea	Mezzanine
83	1020 - 1030	Closing remarks by PASOLS Secretariat	Imperial Ballroom
84	1030 - 1100	Presentation of Certificates	Imperial Ballroom

85	1100 - 1110	Closing Remarks by RTARF Chairman	Imperial Ballroom
86	1110 - 1300	Lunch and Free Time – Departure	Panda Palace

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